

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



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AIR EDUCATION AND TRAINING COMMAND

Supplement 1

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Civil Engineering

AIR FORCE COMPREHENSIVE PLANNING

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFI 32-7062, 1 October 1997, is supplemented as follows:

This supplement does not apply to the Air National Guard or the Air Force Reserve Command. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule*.

SUMMARY OF REVISIONS

This revision adds guidance that the AETC Commander will review all updated base general plans (paragraph 1.3.5), and the wing commanders will develop a long-range 2030 vision for the base (paragraph 1.3.6). A ★ indicates revision from the previous edition.

★1.3.5. The AETC Commander will review all updated base general plans after appropriate staffing by HQ AETC/CE.

★1.3.6. Each wing commander should keep his or her base general plan current, and develop a long-range 2030 vision for the base. Installation commanders must ensure that all facility programs and projects are included in these plans.

2.3.1. All AETC bases will ensure their general plans conform to the expanded requirements in the expanded outline of the general plan document as shown in Attachment 3 of this supplement. In addition, bases may elect to include additional elements in the plan as long as they fund any additional costs, including area development plans, updated base mapping, and reproduction. (See paragraph 2.3.4 of this supplement for additional information regarding mapping and digital database requirements.)

2.3.4. Base comprehensive plan (BCP) digital map data will be collected, stored, and updated on a geographic information system (GIS) according to the Tri-Service GIS/Spatial Data Standards. Base-

level mapping and plan development will move toward the GeoBase model as resources become available. The AETC standard platform is autocad. Mapping and digital databases required for AETC installations include, but are not limited to, the following:

2.3.4.1. Base layout map (formerly “c-tab”).

2.3.4.2. Constraints and opportunities map, which will include all airfield clear zones and explosive quantity-distance (Q-D) zones, flood plains, wetlands, environmentally sensitive areas (installation restoration program sites, air emissions from fixed or mobile sources and other environmental constraints or contamination sites), and generalized data on natural and cultural resources. Facilities scheduled for consolidation or demolition should be identified because they may present future development opportunities.

2.3.4.3. Natural and cultural resources map, which will include specific endangered species habitat, archaeological and historical sites or facilities (restricted release).

2.3.4.4. Airspace and airfield obstructions and waivers map.

2.3.4.5. Utilities map and database, which will include, as a minimum, the main, trunk (or arterial water), sanitary sewer, storm-drain, electrical and gas lines; main transformers and substations; utility plants; and distribution systems. Communications or fiber optic lines should be included as an optional utility system, but they are not a requirement.

2.3.4.6. Capital improvements program map, which will include approved base sitings for military construction (MILCON), operations and maintenance (O&M), nonappropriated funds (NAF), energy, base realignment and conversion (BRAC), and military family housing investment projects. Also include changes required to the base’s transportation plan (road networks, rail lines, etc.).

2.3.4.7. Future land use plan.

2.3.4.8. Real estate plan, which will include easements, rights-of-way, ownership, and real estate tract register.

2.4. The Environmental Planning Branch (HQ AETC/CEVN) will develop a master statement of work to define the minimum requirements of AETC general plans. General plans developed under the master statement of work will follow the guidance in Attachment 3 of the basic AFI and this supplement.

2.6. BCP documents will be updated as follows:

2.6.1. General plans must be updated at least every 2 years. Midway between updates, bases will contact HQ AETC/CEVN to coordinate the extent of update required and the method to be used to accomplish the update. Generally, bases will be expected to update their general plans in-house unless extensive revision is required. The AETC commander must approve general plans.

2.6.2. In addition to the above requirement, bases will update their Commander’s Summary publications and key projects insert at least every 2 years. These updates may be submitted to HQ AETC/CEVN in either printed or electronic form. (This reporting requirement is exempt from licensing according to AFI 33-324, *The Information Collections and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Information Collections.*)

2.7. (Added)(AETC) Siting Approval Process. Sitings for new facilities or facility additions should comply with all environmental, airspace, and safety guidance. They should also comply with the approved future land use plan. HQ AETC/CEC and the HQ AETC/SF point of contact (POC) will perform a force protection analysis. For projects requiring MAJCOM approval, bases will forward AETC Form 118, **Request for Facility Siting/Land Use Change**, and a 1" = 400' site plan to HQ

AETC/CEVN. The approving official for siting is the AETC Deputy Civil Engineer. Further siting information is as follows:

2.7.1. (Added)(AETC) Projects Requiring MAJCOM Siting Approval. All MILCON/P341 projects and NAF or O&M projects that are \$200,000 or greater require MAJCOM siting approval. In addition, MAJCOM siting approval, regardless of cost, is required for any project:

2.7.1.1. (Added)(AETC) Requiring a waiver of airfield or airspace criteria, explosive Q-D criteria, or other special waiver or permit action.

2.7.1.2. (Added)(AETC) Sited in a flood plain or wetland.

2.7.1.3. (Added)(AETC) Requiring an environmental impact statement.

2.7.1.4. (Added)(AETC) Not sited in accordance with the current land use plan.

2.7.1.5. (Added)(AETC) Proposed for siting on or near an installation restoration program (IRP) site where no practical alternative exists.

2.7.1.6. (Added)(AETC) Requiring acquisition of real estate.

2.7.1.7. (Added)(AETC) Sited within 400 feet of a ranger safety zone. Small arms ranges are included in such a zone.

2.7.2. (Added)(AETC) Projects Within Base Siting Approval Authority. All projects not included in paragraph 2.7.1, including real property similar equipment, must have the approval of the installation commander or the base facilities board.

3.3. (Added)(AETC) Form Prescribed. AETC Form 118.

NOTE: The following are added to Attachment 1:

References (Added)(AETC)

AFI 33-324, *The Information Collections and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Information Collections*

AFMAN 37-139, *Records Disposition Schedule*

Abbreviations and Acronyms (Added)(AETC)

BCP—base comprehensive plan

BRAC—base realignment and conversion

FYDP—five-year defense plan

GIS—geographic information system

IRP—installation restoration program

MILCON—military construction

NAF—nonappropriated funds

O&M—operations and maintenance

POM—program objectives memorandum

Q-D—quality-distance

Attachment 3

OUTLINE OF THE GENERAL PLAN DOCUMENT

1. COMMANDER'S COVER LETTER (Approves/Endorses the General Plan)
 2. TABLE OF CONTENTS
 3. INTRODUCTION (Goals and objectives of the plan, including vision statement, mission statement, and a brief general description of the comprehensive planning process.)
 4. PLAN FINDINGS AND RECOMMENDATIONS
 5. INSTALLATION AND VICINITY PROFILE
 6. GENERAL PLAN—COMPONENT PLAN OVERVIEW *(Added)(AETC) (This section is the heart of the general plan. Unless a separate, standalone component plan is developed and printed, this section should be fairly detailed and complete. If a standalone component plan exists, it should be summarized.)*
 - Composite Constraints and Opportunities *(Added)(AETC) (Include all airfield and explosive quantity distance criteria zones, flood plains, wetlands, environmentally sensitive areas [IRP sites], and generalized data on natural and cultural resources. Land made available for development by the base's consolidation and demolition plan should be summarized.)*
 - Infrastructure *(Added)(AETC) (Unless developed as a separate document, all elements of the infrastructure plan [identified in Attachment 4, paragraph A4.2, of the basic AFI] should be included in the general plan.)*
 - Land Use and Transportation *(Added)(AETC) (Unless developed as a separate document, all elements of the land use and transportation [identified in Attachment 4, paragraph A4.3, of the base AFI] should be included in the general plan. Be sure to include transportation network requirements.)*
 - Capital Improvements Program *(Added)(AETC) (Ensure the capital improvements program includes all funded projects not already shown on the base layout map and all future proposed construction, along with changes required to the base's transportation network. As a minimum, include all projects proposed for funding through the program objective memorandum [POM] cycle five-year defense plan [FYDP]. The future facilities listing is a part of the capital improvements program.)*
 7. PLAN MAINTENANCE AND REVISION
 8. ACKNOWLEDGMENTS
- (Added)(AETC) APPENDICES (Add an Appendix A, General Base Layout Map, and an Appendix B, Architectural Compatibility Plan.)*

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